

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Parle Tilak Vidyalaya Association's MULUND COLLEGE OF COMMERCE

1.2 Address Line 1

SAROJINI NAIDU ROAD

Address Line 2

MULUND WEST

City/Town

MUMBAI

State

MAHARASHTRA

Pin Code

400080

Institution e-mail address

mccmulund@gmail.com

Contact Nos.

022 25600017

Name of the Head of the Institution:

Dr. VIJAY M. SARODE

Tel. No. with STD Code:

022 25650257

Mobile:

9869353150

Name of the IQAC Co-ordinator: Prof. B. Seshadri

Mobile: 97023153000

IQAC e-mail address: iqac@mccmulund.ac.in

1.3 NAAC Track ID (For ex. MHCOGN 18879) : MHCOGN10947

1.4 NAAC Executive Committee Number and Date: EC/55/RAR/044

1.5 Website address: www.mccmulund.ac.in

Web-link of the AQAR: www.mccmulund.ac.in/NAAC/AQAR2016-17.docx

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	87	2004	2004-09
2	2 nd Cycle	A	3.2	2011	2011-16
3	3 rd Cycle	A	3.29	2016	2016-21
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY 09/06/2002

1.8 AQAR for the year (for example 2010-11) 2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR : This is the first AQAR being submitted after the latest NAAC

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Applied Sciences

1.12 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF MUMBAI

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="NO"/>		
University with Potential for Excellence	<input type="text" value="NO"/>	UGC-CPE	<input type="text" value="NO"/>
DST Star Scheme	<input type="text" value="NO"/>	UGC-CE	<input type="text" value="NO"/>
UGC-Special Assistance Programme	<input type="text" value="NO"/>	DST-FIST	<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="NO"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="11"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="21"/>
2.10 No. of IQAC meetings held	<input type="text" value="04"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

With the help of external experts and IQAC, value added Certificate courses introduced:
 i) Digital Marketing, ii) Hybrid App Development iii) Web Designing and Office Automation iv) Pragmatic English v) Retail Marketing vi) Mutual Fund Distribution vii) Currency Derivatives viii) Stock Market Operations ix) Financial Journalism

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Introduction of value added and career oriented courses	Nine courses introduced

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

Syllabus of certificate course in Soft Skills designed with the help of IQAC experts has been introduced for improving communication skills of students. The course was conducted in April 2017 and 70 students benefited from the course.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	--	--	--
PG	03	01	03	--
UG	07	--	06	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	02	09	--	11
Others	--	--	--	--
Total	11	10	09	11
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **YES**
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	
Annual	

- 1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (*On all aspects*)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The revision and update of syllabus is governed by University of Mumbai. The First year syllabi of all the UG programmes has been revised as per the current business needs and some of our faculty was involved in syllabus revision.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

i) Mass Media- Course: Bachelor of Mass Media, ii) M.Com (Banking and Finance)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	22	16	06	00	

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	2	0	0	0	0	0	0	0	2

2.4 No. of Guest and Visiting faculty and Temporary faculty

29 (FT)

00

29

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2		
Presented papers	3		
Resource Persons	2		

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Encouraging students for research work by assigning projects
- Conduct Mock interview, live talk shows, team building workshop
- Audio video learning to make the teaching-learning process more interesting.

2.7 Total No. of actual teaching days

during this academic year

201

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per University of Mumbai norms. Preliminary exams are conducted for better results.

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04

04

04

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Grades						
		O	A	B	C	D	E	Pass %
B.Com	603	17	301	157	56	17	50	99.17
B.Com (Accounts and Finance)	63	5	36	13	4	0	0	92.06
B.Com (Banking and Insurance)	61	0	23	23	13	1	0	98.36
B.Com (Financial Markets)	48	0	12	12	17	2	0	87.50
B.M.S.	139	9	75	40	10	3	0	98.56
B.Sc. (Computer Science)	72	6	17	15	15	1	9	89.00
B.Sc. (Information Technology)	130	2	62	42	10	2	0	98.46
M.Com (Advanced Accountancy)	54	04	24	12	08	0	0	88.89
M.Com (Management)	47	1	16	12	7	3	1	85.11
M.Sc. (Information Technology)	68	-	49	18	1	0	0	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes?

- By the start of academic term, within a week, lecture plans are prepared and submitted with the HODs approval.
- Completion of syllabus by every faculty is ascertained in the staff common room meeting.
- IQAC members obtain inputs from Industry and Alumni for continuous improvement of the teaching – learning process.
- IQAC obtains feedback from the students and teachers, analyse the report and take appropriate steps for improvement.
- Members of IQAC also conduct expert lectures for students and staff.
- Recording of API in the PBAS format and job satisfaction feedback is taken from the faculty.
- Papers for career advancement is scrutinized before placing the same before the screening committee.
- Research committee and IQAC together ascertain quality of papers presented by faculties in conferences.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty</i>
Refresher courses	04
UGC – Faculty Improvement Programme	--
HRD programmes	
Orientation programmes	05
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	30	04	00	04
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Department of Accountancy & Finance and Banking & Insurance organised research paper competition “SHODH” as intra-college event.
- Research Centre with 7 computers and 24 hours internet facility.
- Teachers are encouraged to register for Ph.D.
- Faculties are encouraged to publish and present papers in Conferences.

3.2 Details regarding major projects: **NIL**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	--	03	--
Outlay in Rs. Lakhs	1.15	--	0.92	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	4	2	1
Non-Peer Review Journals			
e-Journals			
Conference proceedings	1	5	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	3	University of Mumbai	92000	46000
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			92000	46000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

05

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 1

3.21 No. of students Participated in NSS events:

University level 150 State level 2

National level 1 International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text"/>	NSS	12	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility: **Blood donation, Tree plantation, Aids awareness rally and seminar, Cloth distribution drive, Road safety rally, Constitution Day, Vermi-composting, National youth day, Eco-friendly Ganesh idol making workshop, Paper bag making workshop, Disability Sensitisation programme, Health awareness campaign in adopted slum and village, Swachha Bharat Abhiyan in adopted slum and village, Beautification of station walls of Mulund Station, Certificate course in “Youth Leadership and people skills in collaboration with TISS, Disaster management workshop, Road Safety workshop, Assisted Mumbai Police in Managing crowd during Ganesh utsav, Aids awareness week in collaboration with Mumbai District AIDS Control Society and NACO, Awareness on organ donation, Thalassemia Detection camp,**

Students organise various events

- **SOCH:** The intra college event to encourage entrepreneurship amongst students. Treasure hunt, Business plan and mock stalls were conducted.
- **I CAN CHANGE:** The Intra College Event to make a change in the society starting from self, groups and then to public. Various issues were selected and vigorous campaigning done
- **MATH WONDER:** An Exhibition of different types of Numbers in the World of Mathematics. Various Charts, Models and Games based on Maths were
- **INSPIRA:** The Inter collegiate event for Various Management events and activities. PPT Fiesta, Strata Wars, Retro Stock & Cause IT. More than 500 students from 35 colleges participated in all the events.
- **FINESTA:** The finance fest organised by the students of B.Com Financial Markets. It began as intracollegiate fest and scaled up to intercollegiate level. The fest aims to provide students of their holistic development of financial knowledge and apply their theoretical base to the real life situation. It promises a variety of core finance events like Finance summit, Sharelock, Battle of Masterminds along with other lighthearted events like Friends, Brandme if you can and Ludo.
- **TECHNOBEAT:** A 2–day technical Fiesta of IT Dept. An Informative seminar by Mr. Rizwan Shaikh on “Ethical Hacking” and various technical and soft skills events for students were arranged.
- **WOMEN’S DEVELOPMENT CELL:** Workshop on “Share the Load” and “Health on your Hands” were held. Video screening on “Prevention of Sexual Harassment at Work Place”. Celebration of International Women’s Day with full galore.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.89 acre			0.89 acre
Class rooms	25			25
Laboratories	07			07
Seminar Halls	03	--		03
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	01	02		03
Value of the equipment purchased during the year (Rs. in Lakhs)		2.24		2.24
Others	0			0

4.2 Computerization of administration and library

- Already Exists. Fully automated Library management system – iSlim with WEBOAPC.
- College administrative office is fully equipped with necessary units of computers, printers, scanners, fax machine, Xerox machine and the Internet.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22118	1653488	523	137976	22641	1791464
Reference Books	38638	4216933	218	315584	38856	4532517
e-Books	66	24409	04	3996	70	28405
Journals	49	59340	01	1485	50	60825
e-Journals	-	-	-	-	-	-
Digital Database	1	5000	Subscription renewed		1	5000
CD & Video	553	57293	12	3996	565	61289
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Classroom and Research Centre Others
Existing	185	129	138	00	00	35	05	16
Added	-	-20	-	-	-	-	-	-
Total	165	109	138	00	00	35	05	16

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

20 computers were gutted in the fire in the lab and will be replaced in the coming academic year. The lab will be redesigned.

4.6 Amount spent on maintenance in lakhs :

i) ICT	16800
ii) Campus Infrastructure and facilities	1158825
iii) Equipment	98243
iv) Others	--
Total :	1273868

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC provides suggestions in conducting research and presenting quality papers to inculcate the inclination towards research amongst faculties and students. To bridge the gap between the industry and academia, IQAC recommends various new add-on and skill-based programmes. The IQAC proposes means to enhance CSR (College Social Responsibility) activities.

5.2 Efforts made by the institution for tracking the progression

Feedback from students is collected at entry and exit level. Ensuring that drop out level is minimal and majority of students opt for various professional courses. Department wise analysis of semester – end results is done. Remedial coaching is conducted by giving individual attention to the students for improving the results.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3768	297	5	

(b) No. of students outside the state

38

(c) No. of international students

00

Men

No	%
0	0

Women

No	%
1	

Last Year						This Year											
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST/NT	OBC	Physically Challenged	Total						
2385	309	186	716	35	3855	2338	345	65	620	02	3370*						
Demand ratio: 1 : 10						Dropout % : 0.01%						*Others:695					

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching for TAX Law, Banking and Finance, International Trade, Logistics and Supply, CACPT. Besides encouraging students for to appear for competitive exams, the college provides exhaustive collection of books, journals and magazines on competitive exams.

No. of student beneficiaries

345

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Professional counsellor Mansi Kulkarni personally counselled 65 students during the year. She conducted workshop on team building for teachers and lectures on improving concentration for students of remedial classes. She also held lectures for students on how to face exams.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	372	198	73

5.8 Details of gender sensitization programmes

Through NSS and the events such as “I CAN CHANGE”, awareness on various crucial issues such as female infoticide and respect girl child was undertaken by students. Similarly, the WDC also organized various activities.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	2	46000
Financial support from government	321	30,10,229
Financial support from other sources	2	42000
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **NIL**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To educate youth to serve the nation with excellence and dedication leading to social, cultural & economic development of India.

Mission:

- To conduct the activities of the College with strict discipline for attaining the goals of intellectual and physical training for moral development and character building of the students of the College.
- To impart sound, practical and rational education in Commerce, Economics, Business Management, Science, Law, Information Technology, Computer Science and such allied subjects.
- To plan and work to meet the perennially changing and growing challenges of a globalized world by introducing specialized training leading to professional capabilities and developing in students' different skills for competitive advantage.

6.2 Does the Institution has a management Information System

Yes and all process related to Library, admin, exam etc fully automated.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The regular curriculum is developed by University of Mumbai. Many staff members are part of the syllabus committee of their relevant subjects. The Principal who is the research guide at college research center designed curriculum for pre-Ph.D. coursework. She is the Chairperson of BOS in Business Economics and member of Academic council of University of Mumbai.

6.3.2 Teaching and Learning

12 class rooms are equipped with Projectors and computers. Besides, the tests prescribed by University, additional tutorials and lectures are arranged for better results.

6.3.3 Examination and Evaluation

All the exam related activities, right from hall ticket generation to printing of marksheet with student photograph is managed in-house.

6.3.4 Research and Development

Encourage staff to undertake research activities
Lecture by Principal on Research Methodologies and applications of SPSS
Started the research centre for Business Economics. Principal Dr. (Mrs.) Parvathi Venkatesh has registered 3 students for Ph.D. under her.
Research committee scrutinizes the abstracts/research papers, research proposals and if required, helps to modify the same before submission.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Software (iSlim – Web OPAC) was purchased for library.
- Library is equipped with computers for students to browse various books and journals available in the library.
- New computers and LCD projectors were purchased for ICT-enabled training from block grant received from UGC.

6.3.6 Human Resource Management

Staff is felicitated for their academic achievements and personal growth. Microsoft Word training was conducted for staff. Send off for retiring staff is organised. Induction programme is organised for new recruits, staff and students. Satyanarayan katha is organised every year by non-teaching staff. Sweets are distributed for Diwali celebrations.

6.3.7 Faculty and Staff recruitment

College diligently follows the government norms and follows up with the government authorities for getting approvals on time and initiate online procedure with due approval to get salary grant for individuals within record time. Recruitment of faculty in full-capacity at the start of the term for timely completion of the syllabus. Making alternative arrangement on temporary basis in case of leave taken by staff beyond 15 days.

6.3.8 Industry Interaction / Collaboration

College takes pride in associating with various companies for recruitment. Infosys, Tata Consultancy Services, Thane Janata Sahakari Bank Ltd, eClerks, iGATE, Larson and Toubro, Wipro, Tata Capital Financial Services Ltd. ADFC, Blue Star Ltd., Tech Mahindra, Accenture, Capgemini, PWC. The college is establishing tie-ups with industries for winter summer placements.

6.3.9 Admission of Students

The students are admitted purely on merit basis as per the government and University guidelines. 3768 students were admitted during 2016 – 17. The admission process is student friendly to make parents and students comfortable in seeking admission as per merit. The demand during the academic year 2016-17 was very high and university granted 20% extra seats on request.

6.4 Welfare schemes for

Teaching	Admissions are provided for children of teaching staff under management quota
Non teaching	Admissions are provided for children of staff under management quota
Students	Freeships, scholarships and endowment prizes

6.5 Total corpus fund generated

5500000 FD is kept as reserve fund.
(Rs. 500000 for each course)

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai	Yes	Standing Committee
Administrative			Yes	Standing Committee
Financial	Yes	CVK Associates		
Green / Energy	Yes	AAA Project Support Enterprise		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

College declares the results of first and second year within 30 days. Third year and post graduate results are declared by University.

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University has Decentralised assessment. Papers are allotted to all the affiliated colleges to be assessed. College has been pioneer in assessing the papers and delivering it back to the University before the stipulated time. All the examination work is done entirely in-house. For the Post Graduate courses, the college is the CAP Centre.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The faculty of the college are members of syllabi revision committees of the University in their relevant subjects and it gives exposure to them to learn the art of syllabus framing.

6.11 Activities and support from the Alumni Association

Get-together for ex-students was organised.

6.12 Activities and support from the Parent – Teacher Association

Parents are invited for the results and the results are handed over to the parents with the discussion of progress of individual student.

6.13 Development programmes for support staff

Workshops on Tally, English and Microsoft Office were organised for non-teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Green trees surround campus and a gardener is appointed to take care of the plants. Encourages students to use bicycle.
- Vermiculture pit is maintained with the help of Rotary Club of Mulund.
- In order to avoid power loss, Energy audit has been conducted as the building is 45 years old; rewiring process has been initiated.
- Lighting of corridors and toilet blocks replaced with LED bulbs.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- A number of autonomous certificate programmes have been conducted through PTVA's MCCE, a subsidiary of MCC. This has encouraged students to go beyond the classroom in learning emerging areas.
- The Entrepreneurship Development Cell has encouraged the students to start their own business by sowing the seed of innovation.
- Certificate courses in Ethical hacking, Advanced Excel, Digital Marketing, Hybrid App Development were conducted in association with Microsoft IT Academy
- Talk show on budget, which is an annual feature has been conducted this year too to enable the students to understand nuances of Government finance.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Lecture schedule strictly following the lecture plan and timely completion of syllabus.
- Prelim exams for the final year students for right mind set towards best preparation for final exams.
- Expenses in various heads done well within the budget with regards to purchase of assets and recurring expenses in office, library, laboratory, gymkhana, etc.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Autonomous certificate programme for capacity building with industry partner through MCCE.
- Collaboration with CA and CS to conduct entrance exam of CA (CACPT)
- Collaboration with Tata Institute of Social Sciences for Leadership development Programme.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Nature club organises eco-friendly Ganpati idol-making workshop and use of paper bags instead of plastic bags.
- NSS programmes on Tree Plantation, Energy conservation drive
- Introduction of Vermiculture

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:-

1. Reputed Commerce College having a brand image as MCC attracting Good quality students with high percentage.
2. PTVA, the Trust managing the college is renowned in the field of education for reinforcing a culture of excellence.
3. Strategically located in the commercial capital of India & centrally placed for easy accessibility.

Weakness:-

- 1) Space constraint.
- 2) Limited linkages with industries, consultancies etc.
- 3) Inadequate infrastructure for sports

Opportunities:-

- 1) To start value added courses to increase staff efficiency.
- 2) More extensive use of ITC as learning resource.
- 3) Improve linkage with industries.
- 4) To use goodwill to stake holders for resource mobilization.

Challenges:-

- 1) Developing credible expertise to offer consultancy.
- 2) To institutionalize diverse courses offering to meet market and societal requirements.
- 3) Regularization of employment and Job Security to Staff in Self-financing section.

8. Plans of institution for next year

- 1) To encourage active participation of students in various external and co-curricular activities at inter college and university level.
- 2) To encourage research collaboration and linkages with funding agencies.
- 3) To encourage students to register for Ph.D.
- 4) To implement suggestions of energy audit and structural audit.
