



PARLE TILAK VIDYALAYA ASSOCIATION'S  
**MULUND COLLEGE OF COMMERCE**

(Affiliated to the UNIVERSITY OF MUMBAI)  
SAROJINI NAIDU ROAD, MULUND (WEST), MUMBAI - 400 080.  
Tel.: 2560 0017, 2565 0257 • Fax : 2568 5550  
NAAC ACCREDITED GRADE "A"  
(Cycle-I 2004, Cycle-II 2011, Cycle-III 2016)  
E-mail : mccmulund@gmail.com • Website : www.mccmulund.ac.in



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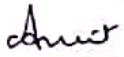
**Attendance Committee**

**Notice**

All the students of Degree College (grant –in-aid and self-financing programmes) are hereby informed that they are required to maintain 75% attendance for individual semesters of the Programmes for which they have enrolled. Failure to fulfill with the university norms of attendance will be strictly dealt with. Students shall take a note that disciplinary action against defaulting students includes prohibiting the students to appear for semester end examination.

Participation in extracurricular and co-curricular activities should be done by balancing the class attendance. All the students are required to necessarily meet their class mentors at least once in a month or as and when called by the class mentors. Any bona fide reason for the lapse of attendance should be duly communicated to the class mentors by submitting a letter along with documents wherever applicable. A planned leave of more than 7 days should be pre-sanctioned by the vice-principal before the application is made to class mentors.

Students pursuing professional programmes like C.A. and C.S. should opt for their training programmes in afternoon batches. In cases where the same can not be ensured, a letter should be submitted to the class mentors and such students should attend the rest of the semester to the extent that it makes up for the loss of attendance during their training sessions.

  
Amit Yadav  
Chairperson  
Attendance Committee

  
Dr. Sonali Pednekar  
Principal