



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		MULUND COLLEGE OF COMMERCE
• Name of the Head of the institution	Dr.Sonali Pednekar	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	02225913002	
• Mobile no	9820640737	
• Registered e-mail	principal@mccmulund.ac.in	
• Alternate e-mail	mccmulund@gmail.com	
• Address	Sarojini Naidu Road, Mulund West, Mumbai	
• City/Town	MUMBAI	
• State/UT	Maharashtra	
• Pin Code	400080	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	UNIVERSITY OF MUMBAI				
• Name of the IQAC Coordinator	CA. Dr. Anuradha Ganesh				
• Phone No.	02225600017				
• Alternate phone No.					
• Mobile	9769989664				
• IQAC e-mail address	anuradha.ganesh@mccmulund.ac.in				
• Alternate Email address	mccmulund@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://mccmulund.ac.in/new1/NAAC/2020-21/AQAR20-21.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://mccmulund-my.sharepoint.com/:f:/g/personal/iqac_mccmulund_ac_in/EqaFjEvgGyhCme9bADWKLrIBH3dFR4u8_WqS-ejDRtcy5g?e=h37pEe				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	87	2004	16/02/2004	15/02/2009
Cycle 2	A	3.20	2011	27/03/2011	26/03/2016
Cycle 3	A	3.29	2016	05/11/2016	04/11/2021
6. Date of Establishment of IQAC			10/06/2002		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Whether composition of IQAC as per latest			Yes		

NAAC guidelines		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>IQAC Report - 2020-21 Year 2020-21 was an exceptional year when all the activities were conducted through online mode. The pandemic compelled the teachers to explore innovative ways of teaching in online classes. To prepare teachers for online teaching, IQAC initiated training sessions in the May 2020 and June 2021. All the activities in MCC were also conducted through online mode. The following activities were conducted by IQAC during the year. 1. Hands - on Training session on use of Microsoft Teams was conducted by Dr. Hiren Dand. Training session on use of Slack was conducted by Mr.Amit Yadav. 2. A Five day workshop on 'Use of MS Office Tools' for administrative staff from 11th May to 15th May 2020. They were given hands- on training on use of MS Word, Excel, Power point and Google forms. 23 administrative staff members attended the session. 3. Orientation program through Online mode was conducted for all First Year students was conducted on 6th and 7th September,2020. 4. IQAC encouraged the departments to conduct online mentoring sessions, workshops and webinars. 5. Draft policy documents were made for smooth functioning of the Institution.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Encourage and facilitate teachers to create e- content	Teachers created e -content as suggested by UGC and Mumbai University
To conduct training for teachers to use online platforms to conduct lectures online	Training was imparted. To facilitate online lectures institutional email id was given to all staff members and students. All lectures and activities of various committees and departments were also conducted through online mode
To conduct FDP for teachers and Students to promote Research	5 -day FDP was conducted for teachers to promote positive thinking in Research.
To conduct training for administrative staff to use Microsoft Tools	A 5 day workshop was conducted for administrative staff on use of various microsoft tools. 23 staff members attended the workshop
To work towards Autonomy of the Institution	Autonomy proposal was sent to UGC in April 2021. Departments worked on the framework given to them for presentations to be made to the expert committee visit for the grant of autonomy.
To introduce new programs in the Institution	Application made to University was approved and forwarded to Government.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
IQAC	14/09/2019
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
yes	02/10/2019
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	12
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	4624
File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1423
File Description	Documents
Data Template	No File Uploaded
2.3 Number of outgoing/ final year students during the year	1586
File Description	Documents
Data Template	No File Uploaded
3.Academic	
3.1 Number of full time teachers during the year	57

File Description	Documents
Data Template	No File Uploaded
3.2	24
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	30
Total number of Classrooms and Seminar halls	
4.2	13381512
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	205
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Mulund College of Commerce follows effective techniques and processes for disseminating the pre-assigned curriculum with semester pattern of examinations framed by the University of Mumbai, to which the college is affiliated.</p> <p>The academic year 2020-21 was challenging as the entire teaching-learning was shifted to online mode due to the global pandemic.</p> <p>According to the syllabi prescribed by the University of Mumbai, the number of lecture hours planned for each paper was approximately forty to fifty hours. Effective curriculum delivery was a challenge due to the pandemic and the academic year commenced as per the</p>	

guidelines of the state government. Many activities that were planned had to be revised as per the prevailing situations. All activities took place in an online mode like lectures, webinars, group discussions, class tests and assignments.

The first few months of the academic year created several challenges for the teachers and students like network issues, availability of devices and transforming to the online curriculum delivery.

The timetable for curriculum delivery was prepared considering the online mode with 15 minutes of break between lectures. The lectures commenced in a phased manner giving time to the teachers and students to overcome the challenges of online mode of teaching-learning.

Revision in the teaching plans prepared by the departments had to be done in accordance to the timely guidelines received from the University and the State Government.

All these processes were documented systematically in the digital mode for future reference.

The institution arranged for training programmes for the teachers to acquaint them to the use of the online platform microsoft teams and e-content development.

The faculty also attended other refresher and orientation programmes and domain specific FDPs to upgrade and update their knowledge and to cope with the global development after the pandemic for effective curriculum delivery in the online mode. Various online methods like video lectures, Google classrooms and development of e-content helped in better dissemination of knowledge in online lectures.

Heads of the Departments conducted frequent departmental meetings and maintained the proceedings of the meetings consistently for better communication and coordination. Innovative teaching techniques and activities of the department were planned through the meetings. The Principal conducted regular meeting of the teaching and non-teaching staff to understand the difficulties faced by them

and to streamline the processes. The institution gradually evolved new systems and practices to adjust to the new normal.

There was regular interaction between teachers and students through mentoring sessions. These interactions enhanced educators' understanding of the learners' requirements and enabled them to resolve the curriculum incongruities and other situational difficulties.

The IQAC, Inter-Departmental and Committee Meetings were regularly conducted online. The management reviewed all the activities of the college in the Standing Committee meetings and extended support and guidance in the execution of the plans and programmes.

In this way, overcoming all the challenges posed by the lockdown due to the pandemic the curriculum was delivered and documented.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/folders/1t3LZhp7vs_QcvKnBQfcLeGJh5sq-fxAL?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The prevailing pandemic, presented lot of uncertainty about the conduct of academic activities and the CIE. It was all planned and revised from time to time according to the guidelines received from the University and the State Government.

Since this was the pandemic year, an academic calendar could not be prepared precisely.

The institution conducted an online orientation session for the students to guide them about the conduct of online lectures on Microsoft Teams.

The examinations were conducted online and since the exams had to be online for the first time ever, a separate orientation session was organized for the students to brief them about the conduct of examinations. Prior to the exams, mock tests were conducted using the examination software 'Eklavya' to familiarize students about the online examination process.

The institution took care to affirm that all students and staff members were informed from time to time about the conduct of academic activities and examinations.

Online interim meetings were conducted for proper communication and elimination of any lags and delays. The details of the meeting proceedings were recorded in the minutes of the meetings.

The Principal reviewed the coverage of syllabus and proper conduct of CIE and semester wise examinations in the HOD meetings held every 3rd Friday of the month.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/folders/12KUmUpdaQuSfHKdphOXNs5xN-Ouk9-w6?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The University integrates social, economic, gender and environmental issues in its curriculum and also certain subjects reinforcing human values and ethical conduct. The institution focuses on sensitizing its learners in all these crosscutting issues by co-curricular activities.

Due to the pandemic, all the activities were conducted online and the teachers took efforts to address these issues during lectures and through other co-curricular activities.

The following courses are offered in the institution:

Environmental Studies - Expert talks, discussion on the compost bin installed in the college, sustainable development techniques, methods of decomposition and resource management encourage students to be involved in the environmental conservation.

Students are encouraged to inculcate environment friendly attitude and ethics through discussions and debates and expert talks on various environmental issues.

Foundation Course - Multi-disciplinary nature of the course promotes Value education. It is mandatory for the first- and second-year students to submit various projects on issues such as sustainability, women's rights and other contemporary socio-political matters for the subject of foundation course.

Topics discussed include Feminism, Green information technology, child labour, domestic violence, drug abuse among the youth,

disaster management, fundamental rights and duties, human rights violations, global warming, science and technology and other such relevant issues.

BMM - The department of BMM conducts foundation course which arranges screening of documentary & discussions on environmental issues & conservation of natural resources.

BMS - The department of BMS conducted Group Discussions in the subject of Principles of Management on various issues such as Green Management, Corporate Social Responsibility and Professional ethics. Placement training by our faculty and add on courses on 'Soft Skill development' help the students to learn more about work place ethics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships	
600	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	

4624

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

717

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution rigorously follows all the notified Government rules and regulations required to enrol students. The admission process is completely transparent and adheres to highest levels of ethical norms. Once the students are enrolled in to the Institution, each student was assigned a mentor to look after their overall development. The mentors were asked to identify advanced learners and slow learners based on different parameters such as grades, classroom participation, interactions, participation in co-curricular and extracurricular activities. However, due to the online education, the interaction with students was limited. This constrained the mentors from connecting to the students regularly and consistently. Connectivity issues proved challenging for interacting with students as well as parents. Once students who were identified as advanced learners they were encouraged to take up challenging academic assignments. They were also motivated to explore the course content through online reference material, participating in quizzes and classroom interactions. Assignments and projects were tailor-made considering the status of learners. For the subjects such as Business Communication, Mathematics, Statistics online tutorials were conducted to bridge the learning gaps.

A team of teachers was entrusted to conduct remedial teaching. However, due to pandemic situation and online education system did not provide avenues for such remedial lectures. The teachers remained available to solve queries of the students through online interactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4624	57

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is committed to deliver teaching-learning methods through student centric approach. The teaching methodology adopted by the teachers aimed for holistic development of the students. The abilities of students from different backgrounds and with different capabilities were monitored through mentoring programme. The teachers ensured that the learning environment for students caters to the needs and requirements of the individual learners. The teaching-learning methods encouraged the students to think with innovative and creative freedom. The COVID19 pandemic, hampered the efforts of teachers in numerous ways. The effectiveness of the online teaching was difficult to assess due to network connectivity issues faced by many students. The participative learning could only be implemented partially as the students found online environment challenging. The experiential learning in the online teaching was very limited. The activities such as Mock United Nations were conducted online to provide simulated environment. The students were imparted life skills so as to become ideal citizens for the society through various social outreach programmes.

Students are exposed to experiential learning through various methods such as add-on and certificate courses to impart practical skills and knowledge. Due to pandemic situation, it was difficult to motivate students to take up Certificate/Add-on Courses. Many students faced severe financial issues. The efforts were made by the institution by organising Certificate Courses on Yoga and Financial Intelligence at zero cost to students. Articleships, internships were facilitated for the students so that they have real life skills and experience.

Participative learning is vital part of the learning experience. The students were motivated to participate in various activities such presentations, quizzes, inter-collegiate competitions to ensure that they have excellent rapport with their co-learners. This ensured the spirit of togetherness amongst the students. During COVID19 pandemic, the institution encouraged students to participate in various extra-curricular and co-curricular activities through online mode. Various group activities through cultural fests, NSS further enhanced the learning experience of participative learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Due to the online mode of education, the necessity of E-content became paramount. A training session was conducted to familiarise the teachers with Online Platform of MS Teams. The Principal encouraged the development of E-content creation from the teachers. Workshop was conducted by Dr. Deepak Jaggi to orient the teachers about Online Teaching. Students and teachers were provided with access to MS Teams which created a dynamic ecosystem to share knowledge and content. Teachers participated in various online training sessions to enhance their skills to create e-content. Online classes through MS Teams ensured smooth transition to online environment. The teachers used PowerPoint presentations, videos, online quizzes and shared links of various online resources to further the use of ICT in teaching-learning.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

57

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

57

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The examination mechanism at college level ensured transparent and robust internal assessment. The University guidelines were strictly adhered for conducting the internal examinations. Schedule of the internal examinations were conveyed to the students from time to time as per directives of UGC/State Government/University. The record of the examination was safely and securely kept in the custody of the examination committee. The mode of examination was pre-announced to the students and all the efforts are made to ensure that complete information reached to all the students. The internal examinations are strictly conducted as per regulations specified by the University. The college ensured that the students did not face any adverse effect during the examination.

The pandemic forced online examinations and evaluation. A dedicated software - Eklavya was installed to monitor and conduct the proctored examinations. The students were trained through mock tests to familiarise themselves with the software. The college set-up helpline to guide the students during the online examination. The

teachers remained accessible to the students around the clock through the helpline. The efforts were made to understand and solve issues faced by the students. The institution ensured that students could transition successfully to the online system of evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has ensured that grievances if any related to internal examination were addressed in transparent, time- bound and efficient manner. While assessment of the test, strictly confidentially and objectivity was followed to ensure that all the students were treated equally and fairly. The test results were declared in the time-bound manner. Individual grievances if any, were addressed at each individual level. Students were made aware that due to objective nature of examinations, as per University directives, re-evaluation will not be possible. The students who faced challenges of connectivity were accommodated through rearranged examinationschedule.For the evaluation of the projects and assignments, students were informed about the criteria on which their performances will be monitored. This ensured transparency in conduct of exams. If any grievances still existed, then all the efforts were made to ensure no student feels aggrieved in any manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcomes and Course Outcomes for all programmes offered by the Institute arecommunicated to the student at the beginning of the lectures.

Programme Outcomes and Course Outcomes are designed considering the

required level of knowledge and skill competencies required to be attained by the learners at the end of the Programme completion. The institution strived to impart the requirements of PO's and CO's to the teachers through various formal and informal training sessions. Workshops organised through IQAC ensured that the teachers are aware about delivering the syllabi through systematic and scientific approach. Whereas the students were guided about the requirements of PO's and CO's through detailed Orientation session organised each year by IQAC at the beginning of the Academic Year. The students were provided detailed syllabi for all the programmes at the beginning of the academic year so as to enable them to understand the requirements of PO's and CO's.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mccmulund-my.sharepoint.com/:f:/g/personal/iqac_mccmulund_ac_in/EkNET3pveSFET8OMoQqvJwkBDT5tAbu6wBwXvZoNZDpOsQ?e=GcIJ5J
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Due to pandemic, the examination pattern had to be changed as per the directives of UGC/University of Mumbai. The teachers were 'working from home' to conduct their lectures. This limited the interaction with students and made it almost impossible to design mapping of PO's and CO's. The objectives and outcomes were difficult to map in the examination pattern forced by the Pandemic.

The following methods to evaluate PO's and CO's in online manner were adopted:

Direct Assessment Methods:

Online Internal Tests

Semester End Examinations in MCQ Pattern

Project and Viva- Voce in online mode

Assignments

Case Study discussions**Indirect Assessment Methods:****Mentoring****Feedback System****Co-Curricular and Extra Curricular activities in Online Mode**

The internal tests and semester end examinations in online examination made it challenging to comply with PO's and CO's. During the pandemic situation, the coordinated efforts of the teachers through various committees and initiatives although in limited manner provided enriching experience to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

1586

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://mccmulund.ac.in/new1/NAAC/2020-21/Feedback20-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
4	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Mulund College of Commerce has made efforts to create an ecosystem for Research and Innovation during the Covid -19 pandemic.

During the pandemic, the faculty members were encouraged to undergo professional development programmes, Organize and Participate in Seminars and Workshops.

The college had provided access of e-journals, e-books and SPSS software (statistical package for social science) to continue the research during the pandemic.

MUSCLE Series: A new initiative was taken under the Student Counseling cell called MUSCLE [MCC Undergraduate Student Counseling for Lifelong Education].

In the MUSCLE initiative, series of guest lectures were conducted to have better student engagement. In this year four MUSCLE sessions were conducted in online mode. "Sach ka Saamna ? Positive mental health during COVID?19" by Dr. Anant Kant Das, Neuroscientist, New York.

"Changes in the dynamics of relationships during the lockdown" by Ms. Aditi Tendulkar, Psychotherapist

'Become Job Ready Today' by Ms. Shibani Belwalkar, Leadership Coach & Corporate Facilitator on 12th April,

'Tips on minimising Stress and Maximising Performance in Exams' by Student Counselor Ms. Manasi Kulkarni, on University on 3rd July, 2020.

Founder ? Soul Healing Counseling Centre, Goa on 17th October, 2020.
2021. 15th April 2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

22

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution conducted different activities and programmes to engage with the neighbouring communities. The teachers and students actively participated in the various activities to ensure that the well-being and upliftment of the local residents is promoted. The interaction with the community provided exposure to students with real issues faced by the society. Throughout the various initiatives students were trained to identify such issues and offer the solutions for the same. This included organisation of blood donation drives; awareness on diseases such as dengue, malaria and AIDS; financial literacy, gender equality etc. The importance of pro-active care through participation in immunization programmes was also imbibed in the students. Medical health Check-up Camps were also organised.

The impact of these activities inculcated the democratic, socialistic and secular values in the students. It also motivated

them to be a responsible citizen who are willing to actively participate to bring the necessary changes in the neighbouring community.

Adopted villages are integral part of all the N.S.S. Units. Our N.S.S unit was constantly kept in touch with the villagers during the pandemic. Under the initiative taken by Programme Officer, the students of the college (both current and former) managed to collect around Rs. 1.50 Lakh rupees. Three food distribution drives were conducted at Lavhali and Datrichi Vadi Badlapur. Food packets consisting of grains, masala, oil and vegetables were distributed to 350 families covering around 2100 villagers. The activity ensured that the students truly understood the aims and motives of social service and universal brotherhood. The N.S.S. Unit encouraged active participation of all the citizens in the 'Janata Curfew' as appealed by the Hon. Prime Minister Shri Narendra Modi. The presence of N.S.S. Unit on social media platforms brought out the creativity in volunteers as they have continued to spread the awareness about the pandemic through social media platforms. The volunteers also created two instructional videos to teach "handmade masks" which can be stitched at home. Through these efforts, the N.S.S. Unit distributed around 2,500 masks to poor and needy. Masks were also distributed to the migrants travelling from Ghodbunder Road and Nashik Highway. The volunteers encouraged students and community to download and install 'Aarogya Setu' App. They managed to convince around 3,500 such users. In addition to this, the volunteers participated in webinars organised by University of Mumbai, NSS Cell in collaboration with UNICEF. The students also participated and contributed to the drive to contribute relief to Adivasi community of Raigad, Thane and Palghar Districts.

Due to the norms of physical distancing, the activities on ground were restricted by N.S.S. authorities. Considering this, the students conducted few activities within their residential areas. Animal feeding, scientific disposal of garbage and spreading awareness about the pandemic was conducted by students at their own level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government /

government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

23

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

275

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The entire world witnessed the COVID-19 pandemic in the year 2020-21. Beside the adequate physical infrastructure, which is present in college premises, it was necessary to provide the platform for online classes and take the entire college online. Following steps were undertaken for conducting the college online:

Explored gobrunch, OBS, Youtube live, goto meeting, Cisco Webex, Zoom and Microsoft Teams for online teaching.

Conducted few exams online with zoom proctoring.

Purchased Zoom Subscription.

Microsoft Teams was used as final tool for online lectures. College has been Microsoft partner for last 9 years, so the office portal was used as LMS with Microsoft Teams and online lecture tool.

Complete admission process was transformed into online mode. The software was modified for smooth process of online admissions.

The college website was updated for accepting the documents online for admissions and applications for transcripts, bonafide certificates and any other document required by students.

Eklavya Software with proctoring facility was purchased for conduct of online examination.

7webinars, 2FDPs and 1 Online Refresher Course with UGC HRDCwere conducted during pandemic.

The OPAC facility of the library was widely used by students for the online access of books.

The pandemic year was also used as an opportunity for modernizing the infrastructure facilities

Structural Audit was conducted and the reports were submitted by the auditors.

The quotations were invited for the repair work.

The staff common room and canteens were planned to be modernized and design and quotations were invited for the same.

Quotations for building painting were invited.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate infrastructure for cultural activities, sports, indoor games, gymnasium and yoga.

During the year 2019-20, a turf was setup in the ground to augment sports facilities, however, the facilities could not be given to the students due to the COVID -19 pandemic.

In the academic year 2020-21, all the activities were held online.

The yoga training sessions were held online.

Various cultural activities were held online.

NSS Unit started MCC Fit India Club for conducting activities related to physical and mental health. Yoga Sessions, Fitness Walks were conducted.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13381512

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

• Name of ILMS software

Ø iSLIM

Nature of automation (fully or partially)

Ø Fully

• Version

Ø 1.6.4.6671

• Year of Automation

Ø 1997

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://libserver/iSLIM/Main/main.aspx

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

601084

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

262

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

3 Labs

Complete Automation of Admission Process

Inhouse Automation of Marksheets Processing

Subscription of Online Examination Software - Eklavvya

100 MBPS Leased Line

50 MBPS x 2 Broadband Connections

WiFi Enabled Campus

Complete Electronic Surveillance of Campus

Automated Library with Web OPAC

Microsoft Campus Agreement

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

184

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
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File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1049024

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a Maintenance Committee that oversees the maintenance of buildings, classrooms and laboratories. The committee visits the premises once a month.

- During the pandemic year, the physical facilities were closed like the library, gymkhana, sports ground, laboratory and classrooms.

- After the partial opening of the first lockdown, the facilities maintenance started.

- There is a regular electrician visiting the college daily and maintainsthe electrical connections, lighting, fans and other electrical facilities.

- All the AMCs (Air Conditioners, Water Coolers, Lift, Generators, CCTVs) were renewed.
- All the air-conditioners were serviced and tested to function properly.
- All the Water Coolers were cleaned and serviced to provide pure drinking water
- The Lift was serviced and tested for safety as it was not used for almost 5 months of complete lockdown
- Generators were serviced and tested
- In-house engineer is appointed maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband, updation of software by computer hardware technician.
- The maintenance of wooden furniture and plumbing are outsourced and are called as and when required.
- Periodic reporting on requirements of repairs and maintenance are submitted to the Principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

292

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

27

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1260

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1260

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

22

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

136

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

41

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- The constitution of the Student's Council is as per University rules. It has representatives from every class and from the major activities (Sports, Cultural, NCC, NSS, etc.). General Secretary of Student's Council co-ordinates various activities of the College. However, during 2020-21 as lectures and activities were conducted online, Student council was not formed.
- The students actively participated in organizing various online activities. They posted videos and photos of the activities done from home. Faculty in-charge came up with innovative ideas to keep students gainfully engaged.
- The college fest, Spectrum, was also celebrated online.
- Cultural Forum encouraged students to participate in various intra and inter collegiate cultural events. The forum also encouraged students to participate in various online intra college, intercollegiate, university level cultural programs.
- Students from various courses actively organised and conducted annual intra as well as inter collegiate events (eg. MCC MUN, Inspira, Technobeat, Spectrum, Finesta, Shodh, SOCH, Panache etc) with guidance from faculties which help in their holistic development.

- Students were also given opportunity to voice their opinions and express themselves through departmental and college level publications like Pratibimb, Finanza, Inspira, Shatterspeed, Vision etc. Students enthusiastically participated in the online release of these publications.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni association. The College has Alumni Association Committee consisting of Faculties who are also the Alumni of the College. The Alumni Association. The college has very distinguished and well noted personalities as Alumni. The Alumni contribute towards the college and students in many ways.

- Some eminent alumni are members of the IQAC viz. Mr. Satish Uttekar, Ex CEO of TJSB Bank and Mr. Chandrashekhar Tilak, Executive Vice-President of NSDL. CA Srinivas Joshi,

Practising Chartered Accountant. They provide valuable inputs for the development of the college.

- Distinguished and successful alumni are invited to deliver expert lectures in their respective fields. They guide and motivate our students on various industry related aspects. Ms. Anamika patil was invited to deliver a lecture on Career opportunities in Data Analytics in the month of June, 2020.
- Several Alumni continue to be associated with the college as faculty members - full time as well as visiting, external examiners, guest speakers, event judges etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of Mulund College of Commerce has a student centric approach intending for the overall growth and development of the students. The College through its vision believes in embedding qualities of integrity, commitment and passion in its students, thereby inculcating basic values of simplicity, discipline, aiming at empowering students towards leadership and governance.

The Mission of MCC is to blend values, traditions and culture with focus on secular thinking striving towards a supportive and healthy environment in the college integrating professional up gradation to societal needs and changes hence enabling the stakeholders to grow in different fields of life. The ideals for which Lokmanya Tilak stood for has been the foundation of the Vision & Mission Statement of the college. The virtues of patriotism & self-esteem through education inspired by Tilak's life and his stress on education as a

means to serve and sacrifice for our motherland is the goal of PTVA institutions.

The perspective plan of the institution provides policies & steps towards raising the bar of quality of Teaching, Learning and Evaluation catering to relevance and diversity of the students. The role of Management is always positive & supportive to provide the resources needed for effective translation of teaching-learning process. In fact, it is devoted to the academics and provides patronage for the cause of education.

The Management is the guiding force to the teaching & non-teaching staff in performing the duties in the field of academics, curricular, co-curricular, extra-curricular activities and extension activities and administrative matters of the college. In addition, the principal takes initiative in promoting research culture. The Management rewarded the staff with ₹1,000 to appreciate the efforts taken during the pandemic situation. A workshop by Dr. Deepak Jaggi was organised as per guidance by the Management. The session provided valuable inputs for the online learning. The pandemic posed many restrictions, however, the Management retained all the staff. Further, the salary was released in time throughout the pandemic. To encourage the teachers, salary increments were given. The office staff was allowed to utilize college laptops for facilitating 'Work From Home'.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1) Principal conducted regular meetings on every third Friday of the month with HOD and Coordinators to disseminate information. During the pandemic, all the meetings were conducted regularly through online mode.

2) Meeting with chairpersons of different committees was held every fourth Friday of the month to report the activities conducted and to share the activity plan of the respective committees.

3) IQAC meetings were conducted online by the Principal every Tuesday.

4) Self financing courses are managed by the coordinators. Regular meetings are held with Principal to address the common issues.

5) Extensive discussion was conducted to install internet facility at the Campus. The vendors were identified for improving the infrastructural facilities in the premises.

6) Management of the college encouraged college development and overall student progression.

7) The management has adopted participative approach in the functioning of the institution and has provided administrative autonomy to the Principal to manage the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective plan made in the year 2018-19 included a gradual shift to the online education. But the pandemic accelerated the process. The Microsoft Campus Agreement initiated by the Management was instrumental in transition to the online mode of education. The college provided institutional E-mail IDs to the teachers and students, this facilitated online admissions and logging for the lectures during the pandemic. Management provided facility to faculty to sign muster once a month during pandemic & due to non-availability of commuting facility.

The perspective plan was deployed effectively in the following areas:

1)Curriculum Development

The curriculum is designed and developed through a well-defined process by the University of Mumbai, through various Boards of

Studies. Many faculty members are in Board of studies contributing to syllabi design.

2) Teaching and Learning

In Teaching learning the fundamental emphasis is on the knowledge creation and widening the horizon of the faculty for qualitative dissemination of knowledge to the students. The delivery mechanism of teaching learning aims to make the learning most effective and meaningful. So teaching is essentially practical and application based, and examination-oriented coaching at the end of the course was in place. During the pandemic year, all the lectures were conducted online on MS Teams platform. The recorded lectures were made available to the students.

3) Examination and Evaluation

All the examinations were conducted online during pandemic year as per directions of UGC and University of Mumbai. Management was instrumental in purchasing Eklavya software for seamless conduct of proctored online examinations. Examination results were computerized. Evaluation was done fast and results were announced within 30 days.

4) Research and Development

The Research Cell conducted a lecture series on research methodology to improve the effectiveness and foster the research culture in the college. Faculties were encouraged to write research papers, carry out major and minor research projects and enroll for Ph.D.

5) Human Resource Management

The human resource policies lay emphasis on decentralized governance and participatory management, which encourages interaction between the staff and the management. This creates a congenial working atmosphere in the college. In self-financing section, the college management appointed core faculty to the sanctioned strength and in addition invites visiting faculty with industry expertise

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has constituted several committees to monitor the quality policies and plans which provide measures for improved and efficient administration.

There are as many as 40 functional committees that have been constituted to look into diverse areas like discipline, safety, career guidance, infrastructure, grievance, women development cell, placement etc. The college time to time reviews the work of various committees set up as above. However during the pandemic year, activities of many committees were restricted due to lockdown.

In the Periodic meetings held with non- teaching staff, their problems and suggestions are considered. The academic environment of the college encouraged the administrative staff also to acquire higher qualifications and they are duly acknowledged on common platform.

Academic and administration matters and budget drafts were discussed and recommendations were placed by the principal, before the college development committee and standing committee.

Feedback was obtained through online mode from students and faculty members to understand the challenges in online education.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>1. Online Yoga sessions were conducted for staff and their family members.</p> <p>2. Lecture was conducted on alternative therapies.</p> <p>3. Wards of teaching staff are considered during admission.</p> <p>4. Session on mental health was organised for developing coping mechanisms against challenges of pandemic.</p> <p>5. Contribution to provident fund of contractual non -teaching staff is made by management.</p> <p>6.. Workshop was conducted and hands on traning was given on use of Microsoft tools.</p> <p>7. Training sessions for use of Microsoft Teams for online teaching was counducted by Dr. Hiren Dand and Mr. Amit Yadav.</p> <p>8. One-week training programme on Online Teaching pedagogy was counducted in association with Indian Brains and Global Edge.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Confidential Report of Staff is prepared by HODs and submitted to the Principal for performance evaluation and appraisal. During 20-21 online Confidential Report was filled in by the staff members.

The Principal has access to feed back of teachers given by students the same is discussed and shared with teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and external financial audits are conducted regularly. During pandemic, online audits were conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4.05 lakhs

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institution provides funds to teaching & non-teaching staff to attend orientation, Refresher, FDP, workshops, Seminars & Conferences from time to time.

The college entered into a collaboration with Coursera for providing free certification of courses.

During the pandemic year, fund mobilisation and utilisation was a challenge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Year 2020-21 was an exceptional year when all the activities were conducted through online mode. The pandemic compelled the teachers to explore innovative ways of teaching in online classes. To prepare teachers for online teaching, IQAC initiated training sessions in May 2020 and June 2021. All the activities in MCC were also conducted through online mode. The following activities were conducted by IQAC during the year.

1. Regular meetings of IQAC Committee were conducted online on every tuesday to discuss different issues pertaining to smooth working of college in online mode. Due to pandemic. IQAC along with exam committee decided to held online exam with the help of eklavya software.
2. IQAC members drafted different policies with the help of external IQAC member that would direct future work implementation of college policies.
3. The college applied for the grant of Autonomous status in the month of April 2021 and post-Autonomy road-map was prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Structured outline of teaching plan and methodology was drafted and circulated among teachers. Departmental meetings are conducted to review the same.

HODs and Co-ordinators conducted online periodic meeting to ensure quality delivery of curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A quiz on gendersensitisation was organised. A session on "Women's Health and Mental well-being" was organised on International Women's Day. A webinar titled "Online Safety: DigitalStreeShakti" was organised in collaboration with Maharashtra State Commission for Women and Responsible Netism. A session on "Self defence workshop for girls" was organised and attended by 200 participants. A film was screened on "prevention of sexual harassment of women. Please find the details including the report in the attached link.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/drive/folders/1LK3GZVXCVY1V2L5OIEw45pM6Zj8MCBPl?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution strives for end-to end waste management. The NSS unit of the college is actively involved in collecting the E waste and Plastic Waste from within and outside college premises. The activities are conducted under the aegis of NSS Cell, University of Mumbai. These are sent to authorized recyclers.

https://mccmulund-my.sharepoint.com/:w:/g/personal/nss_mccmulund_ac_in/Efnsr2IdqqdDsOltUILB-ZYBwQgKs5iBRr07zWSw7WbVQQ?e=d94dH8

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	E. None of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	E. None of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Under the central government initiative of "Ek Bharat, Shreshtha Bharat", State of Maharashtra has been paired with the State of Odisha. Our NSS unit has been a part of this initiative and organised events to introduce the culture of Odisha to college students. Events were conducted in this regard, the details of which

are as in the uploaded file.

https://mccmulund-my.sharepoint.com/:w:/g/personal/nss_mccmulund_ac_in/Efw4SI4lAoJDmf3My5vP-ewB9cmV1ztOVfOMC-0Z3K8kjw?e=eXQuDh

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college keeps the social responsibilities at the heart of its functioning. The pandemic posed obstacles in the smooth functioning but nonetheless, like any other year this year too we could do some on-field activities like-Blood Donation Drives, Road Safety Awareness Campaigns, Donation Drives for the needy etc. To imbibe the values Constitution and democracy each year, we celebrate the Constitution Day on 26th November. We organised series of activities to impart the essential values in students to become alert and responsible citizens. The details are in the attached sheet.

https://mccmulund-my.sharepoint.com/:w:/r/personal/nss_mccmulund_ac_in/_layouts/15/Doc.aspx?sourcedoc=%7B16C62C5A-BE24-48FB-ACCD-17F8C621C83F%7D&file=7.1.9%20Values%20Right%20Duties%20Responsibilities%20.docx&action=default&mobileredirect=true

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://mccmulund-my.sharepoint.com/:w:/r/personal/nss_mccmulund_ac_in/_layouts/15/Doc.aspx?sourcedoc=%7B16C62C5A-BE24-48FB-ACCD-17F8C621C83F%7D&file=7.1.9%20Values%20Right%20Duties%20Responsibilities%20.docx&action=default&mobileredirect=true

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>E. None of the above</p>
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File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Because of pandemic restrictions, most of the celebration and observations of the national and international commemorative days and events happened online. Martyr's Day, Constitution Day, Youth Day, Independence Day, Republic Day, Birth Anniversary of Freedom Fighters, Kargil Vijay Diwas, etc. were celebrated online with good participation. The details are attached in the list.

[https://mccmulund-my.sharepoint.com/:w:/r/personal/nss_mccmulund_ac_in/_layouts/15/Doc.aspx?sourcedoc=%7B15A767FC-404E-48A3-B4CE1E9C6668505E%7D&file=7.1.11%20National%20%26%20International%20Days%20\(Commemorative%20and%20Festival\).docx&action=default&mobileredirect=true&cid=f8a7a613-06d1-4e33-be67-c0b4ec9e6554](https://mccmulund-my.sharepoint.com/:w:/r/personal/nss_mccmulund_ac_in/_layouts/15/Doc.aspx?sourcedoc=%7B15A767FC-404E-48A3-B4CE1E9C6668505E%7D&file=7.1.11%20National%20%26%20International%20Days%20(Commemorative%20and%20Festival).docx&action=default&mobileredirect=true&cid=f8a7a613-06d1-4e33-be67-c0b4ec9e6554)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two best practices implemented were 1. Paperless office
2. Plastic free campus.

File Description	Documents
Best practices in the Institutional website	https://mccmulund-my.sharepoint.com/:w:/r/personal/nss_mccmulund_ac_in/_layouts/15/Doc.aspx?sourcedoc=%7B713A5E02-C1D7-48D4-B14B-83FBDE0DCDC1%7D&file=Document.docx&action=default&mobileredirect=true
Any other relevant information	https://mccmulund.ac.in/NAAC/MCCIBP.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness:

We supported the families that are dependent on waste management for their livelihood. We signed an MOU with one collective of such families by the name of Stree Mukti Sanghatana. The "Parisar Vikas Bhagini" wing of this NGO collected all our paper waste and recycled them into papers. We were distinct in this initiative as we distributed notebooks made of these papers to the children from our adopted village and adopted area. We distributed 700 such books made from all the paper waste that was collected in this academic year. A total of 8 tonne of paper was recycled for the academic year 2020-2021. This practice covered the objectives of environment

sustainability and economic welfare.

https://mccmulund-my.sharepoint.com/:f:/g/personal/nss_mccmulund_ac_in/EqczwV2-YdxOjSLLXs-VIakBkWh1wKQ-0aBpudLagNreg?e=7qXRpi

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- 1) To facilitate online lecture delivery from college premises.
- 2) To conduct several seminars and guest talks on NEP.
- 3) To introduce at least two programs.
- 4) To prepare for implementation of Autonomy subject to the grant of autonomy..
- 5) To introduce certificate courses for increasing employability of students.
- 6) To conduct administrative audit.
- 7) To draft policy documents to facilitate smooth administration.
- 8) During 2020-21, our parent Institution Parle Tilak Vidyalaya Association celebrated Centenary year. Due to pandemic, the celebrations could not be conducted. SO IQAC has planned to conduct an online Institutional Level Research Conclave.
- 9) To conduct a short term training programming and a refresher course.