



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Parle Tilak Vidyalaya
Association's MULUND COLLEE OF
COMMERCE

- Name of the Head of the institution **Dr. Sonali Pednekar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **02225913002**
- Alternate phone No. **8097345311**
- Mobile No. (Principal) **9820640737**
- Registered e-mail ID (Principal) **principal@mccmulund.ac.in**
- Address **Mulund Vanijya Mahavidyalaya
marg, Mulund West**
- City/Town **MUMBAI CITY**
- State/UT **Maharashtra**
- Pin Code **400 080**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **24/08/2021**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the IQAC Co-ordinator/Director **CA Dr. Anuradha Ganesh**
- Phone No. **02225913002**
- Mobile No: **9769989664**
- IQAC e-mail ID **iqac@mccmulund.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)) <https://mccmulund.ac.in/NAAC/2020-21/AQAR20-21.pdf>

4.Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://mccmulund.ac.in/NAAC/AC/A C20-21.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	87	2004	16/02/2004	15/02/2009
Cycle 2	A	3.20	2011	27/03/2011	26/03/2016
Cycle 3	A	3.29	2016	05/11/2016	31/12/2026

6.Date of Establishment of IQAC **10/06/2002**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
-	-	-	Nil	-

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year **11**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Iqac Conducted Academic Audit in August 2021. 2. To ensure clarity in understanding overall objectives of the institution and for providing a guideline to the stakeholders, twenty two key curricular, co-curricular, extra-curricular and infrastructure related areas were identiified and a policy framework was drafted to provide a broad direction in operations and to enhance process efficiency. The policy documents were approved in IQAC and CDC meetings 3.Code of Conduct for learners, teaching and administrative staff members was drafted and was approved in IQAC and CDC meetings. 4. After receiving the grant of autonomy, to ensure uniformity and consistency in communication, IQAC designed Program and course codes, formats for Proposal of Syllabus revision, minutes of BoS meetings and Consent letters from BoS members. 5. IQAC was instrumental in introducing and implementing ERP software in certain modules of administration.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To orient teachers about Outcome based Education	A workshop on 'Mapping of Course and Program outcomes' by Dr. Gulshan Shaikh was conducted for teachers on 21.9.2022s
To orient teachers about Outcome based Education	Faculty induction was conducted on use of Outcome based education module of ERP software
To orient teachers about the need and importance of value added courses	A seminar on Need, Opportunity and Prospects in Development of Credit and Certificate courses in line with NEP 2020 was organised with CA Dr. Pradeep Kamthekar as the resource person on 8.10.2022
To conduct Deeksharambh as per guidelines given by UGC	Deeksharambh sessions were conducted as part of Student Induction Program for all first year students in the first semester

13. Was the AQAR placed before the statutory body? **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Internal Quality Assurance Cell	11/04/2022

14. Was the institutional data submitted to AISHE ? **Yes**

- Year

Part A

Data of the Institution

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<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Internal Quality Assurance Cell	11/04/2022
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2021-22	05/01/2023

15. Multidisciplinary / interdisciplinary

Mulund College of Commerce offers a wide array of programmes which cater to different avenues of specialisation. In addition to core accounting and management papers, the curriculum also integrates courses on environmental studies and law. Foundation course paper at first year and second year level touches upon topics on Indian polity, Science and technology. Advertising, a course offered as an elective to B Com students at second year level, is also from the faculty of Arts (Humanities). The College also offers programmes on applied science like BSc Information Technology and BSc Computer Science. BAMMC is a programme offered from the faculty of Arts (Humanities).

Thus, MCC offers a bouquet of courses from various disciplines across various programmes, making it a multidisciplinary institution.

16. Academic bank of credits (ABC):

The Institution is yet to register for Academic Bank of Credits.

17. Skill development:

Youth employment has been internationally realized as a high impact factor for National Development and is a major focus area of Millennial Development Goals. Modern Era jobs need youth with specific subject knowledge and skills. Besides, communication skills along with soft skills will help to upgrade student's ability and competency. In order to be job ready, they need exposure of on-the-job training through internships or apprenticeships. Government initiatives like skill India and NEP also reiterate all round skill development of students in higher educational institutions.

In light of above framework, Mulund College of Commerce offers many courses on Skill development.

Discipline specific Skill development courses:

1. Web Designing & Office Automation
2. Retail Marketing
3. Stock market operations
4. Digital marketing
5. Cyber Security
6. Cross Platform development
7. Power BI

8. Python for data science
9. Certificate course in foreign trade
10. Certificate course in Money and Banking
11. Certificate course in Banking technology and management
12. Certificate course in Graphics and animation
13. Digital photo & video editing
14. Commercial Banking
15. Advanced Excel
16. Data Analytics for non technicals
17. Event Management
18. Business Administration
19. Robotic process Automation
20. Artificial Intelligence and Machine Learning
21. Social Media Marketing
22. Capital Markets
23. Derivatives Market
24. Commentary & Radio jockey
25. Audit tools
26. All the certificate courses have witnessed enrolment and multiple batches were conducted for each course

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Academic autonomy offered to Mulund College of Commerce allows the Boards of Studies to make changes in the curriculum. Board of Studies - Commerce introduced 'Management lessons from Arthashastra' in Commerce Paper at semester 3 for SYBCom. Board of Studies - Management Studies introduced a course, Indian Management Thoughts at Sem 6 for BMS. Board of Studies - Media studies has introduced a course, Gender, Culture and Media at Semester 2 for BAMMC.

In June and July 2021, yoga classes were conducted for students, teachers and administrative staff.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As a first step towards Outcome based education, all the departments drafted their programme and course outcomes as per Bloom's Taxonomy. A mentoring session on Bloom's taxonomy was conducted in October 2021.

Programme and course outcomes were conveyed to learners at the beginning of the semester before the commencement of lectures.

After semester results were declared, students with low scores

were identified. Remedial coaching was given to such students after the regular lectures.

Students enrolling at first year level from Science or Arts stream were given bridge courses in accountancy and Maths & Statistics.

20.Distance education/online education:

Online education at Mulund College of Commerce was initiated much before the pandemic when MScIT lectures were conducted online through video conferencing. Pandemic and the forced lockdown accelerated the pace of online education, whereby all the programmes conducted their regular lectures through online mode.

To cater to the holistic development of students, certificate courses of various disciplines were offered to students. Subject experts were roped in from the respective area of specialisation to deliver lectures of the add on certificate courses. These lectures were also conducted through online mode.

Talks by eminent personalities and professionals from Industry were organised through online mode to give an insight to the students about the corporate world and its expectations.

Infrastructural improvements have been made in the classrooms to provide lectures through hybrid mode.

Extended Profile

1.Programme

1.1 12

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 4662

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

1379

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

8248

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

512

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

57

Number of full-time teachers during the year:

Extended Profile	
1.Programme	
1.1 Number of programmes offered during the year:	12
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1 Total number of students during the year:	4662
File Description	Documents
Institutional data in Prescribed format	View File
2.2 Number of outgoing / final year students during the year:	1379
File Description	Documents
Institutional Data in Prescribed Format	View File
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File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	512
File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	57
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3	24
Number of sanctioned posts for the year:	

4. Institution

4.1	2044
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

4.2	29
Total number of Classrooms and Seminar halls	

4.3	161
Total number of computers on campus for academic purposes	

4.4	43791110
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The structure of curriculum delivery was revised post autonomy. There has been a well-planned process to ensure the smooth flow of lectures and syllabus completion. Academic calendar well in advance thereby facilitating appropriate distribution of the number of lectures. Curriculum is prepared by the teachers, hence the teaching plans of all departments are designed and delivered to achieve course objectives and course

outcomes. All these processes are documented systematically for future references.

The use of visual aids in lectures, video lectures and Google classrooms enhance the knowledge dissemination and ensures better understanding of subjects. Remedial lectures are regularly conducted to help students to cope up with curriculum difficulties and to streamline and support the Indian language speaking learners. Various departments make efforts to enhance the overall learning experience of students with innovative activities such as Economics Club, guest lectures, field visits and other classroom activities like debates, group discussions, role playing, newspaper reading etc. There is regular communication between the coordinators, teachers and students in order to resolve curriculum incongruities and other situational difficulties, if any. Thus, the institution provides ardent stimulants and proper guidance for the overall enrichment of the knowledge, cognitive abilities and creative skills of the learners.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

14

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

27

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

14

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution strives to integrate social, economic, gender

and environmental issues in its curriculum extensively. Curriculum integrates ethical conduct, human values environmental ethics and other relevant issues. The college sensitizes its learners in all these cross cutting issues by extensive co-curricular activities initiated by the institution.

The following courses are offered in the institution -

Students are encouraged to inculcate environment friendly attitude through practical sessions. frequent expert talks on various environmental issues, visits to museums, bird sanctuaries and national parks, tree plantation drives and other such activities are also conducted.

Multi-disciplinary nature of Foundation Course promotes Value education. First- and second-year students submit various projects on issues such as sustainability, women's rights and other contemporary socio-political matters, national integrity, human values. Topics discussed include Feminism, Green information technology, child labour, domestic violence, drug abuse among the youth, disaster management, fundamental rights and duties, human rights violations, global warming, science and technology and other such relevant issues.

Screening of documentary & Discussions on the need of saving the environment & natural resources is also arranged.

Professional ethics Placement training by our faculty and add on courses on 'Soft Skill development' help the students to learn ethics at work place.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

27

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2082

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

6072

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://mccmulund.ac.in/NAAC/2021-22/Stakeholderfb.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://mccmulund.ac.in/NAAC/2021-22/Stakeholderfb.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

4662

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

2074

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Mentoring Scheme with accountability that is at the start of each new academic year, a particular professor in charge of a class for mentoring is allocated. Each mentor takes care of overall student welfare including academics. The mentor acts as a catalyst, connecting the students who are lagging behind in a particular subject with the concerned professors. Mentors address students' problems and grievances effectively.

Remedial classes are conducted for slow and weak learners. Each class is in units of a '50-minute period', conducted in suitable time-slots when both the teacher and the student have no regular assigned classes. Formal attendance records of the remedial classes are maintained. At the end of each semester, the concerned teacher submits the record of lectures to the concerned authorities. The benefits of remedial classes are monitored through the future performance of the students. However in 2021-22, since classes started only after November, 2021, initiating remedial lectures was a challenge.

To cater to the needs of advanced learners, research-oriented sessions and activities are conducted. Students are also encouraged to participate in various literary and intellectual competitions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
15/06/2022	4662	57

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student-centric methods such as experiential learning, participative learning and problemsolving methodologies are used for enhancing learning experiences:

Experiential Learning: Case Studies, Dissertation, Project Work, and internships are assigned to students giving them the opportunity to transform their knowledge into meaningful thought and action. Laboratory-based practical sessions allow the students to experience hands-on learning and gather skills to be implemented in real life situations.

Participative Learning: Students are engaged in group-learning, scrutiny, assessment, reflections and furthering of knowledge. Group learning is implemented through collaborative activities like class seminars, group projects which form an integral part of evaluation. Thus, students connect their theoretical knowledge with practical wisdom. Students with slow learning ability gain considerable academic strength from the interactive and collective-learning processes.

Problem Based Learning: At times, there is a thoughtful reversal of the learning process - open ended problems , simulated situations are given to the students triggering their thinking process; students' responses are collected and analysed and assessed.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers use ICT-enabled tools including online resources for effective teaching and learning as follows:

1. Computers, 2. Laptops, 3. Projectors, 4. Digital Writing Pads, 8. Video Conferencing, 9. Online Database, 10. Digital Library, 11. Digital Tabs, 12. E-resources 13. MS Teams 14. ZOOM 15. Google Meet 16. SMS Gateway 17. Group E-mail 18. Remote Computing E-resources, etc.

E-resources and techniques used : 1. Online and Virtual Learning 2. Presentations, 3. Video Conferencing, 6. Web Resources and platforms, 7. Online Database, 10. Digital Library, 11. E-resources, etc.

In view of the present pandemic, online and virtual presence of an institution has become an academic necessity. Online classes were held through MS TEAMS which allows teachers and students to conduct the regular academic activities smoothly. Seminars, workshops, meetings etc. were implemented in the virtual mode through collaborative platforms like ZOOM, GOOGLEMEET etc.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://mccmulund.ac.in/newweb/library/E-Resources.html
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

46

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic Calendar is prepared and uploaded on the College website and is also available in the prospectus. All departments strictly adhere to it. All programmes and academic matters including exams are organised as per the academic calendar. The Principal, Vice-Principal, various departments, committees etc. regularly appraise to ensure that the academic calendar is strictly adhered to. The link to the relevant calendar is provided below.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

57

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

19

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time

teachers' total teaching experience in the current institution)

263

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

20

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

During the pandemic, the institution switched on to online semester examinations and CIA (Presentations and Viva were taken online by the concerned teachers). Eklavya Software (Third party) was used for conducting objective based online exams. Question bank of MCQs was collected from the teachers and

uploaded in the abovementioned software. Random questions selected by the software were allotted in the question papers. Each student was allocated a different set of questions. Assessment for these online examinations were also completed through the same software.

During the second term, except for second semester, all other examinations were conducted online. For FY students written examinations were conducted. Three sets of each subject were collected from the respective subject teachers and the set for the exam was selected by the exam committee. Immediately after the written examinations, answer papers were manually assessed by the respective subject teachers and the marklists were submitted to the exam committee within the stipulated time.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Programme Outcomes for all programmes are framed by respective departments and approved in Board of Studies. The course outcomes are framed as per the syllabus by the syllabus committee and approved in Board of Studies. The framing is done as per Bloom's taxonomy. The teaching plan is prepared to achieve the learning outcomes. The expected learning outcomes are shared with all the stakeholders by displaying on website.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Programme and course outcomes were conveyed to learners at the beginning of the semester before the commencement of lectures.

In academic year 2021-22 all the exams of odd semesters were conducted online. The results of online exams was almost 100 %. Hence it was concluded that learners had attained the expected learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1633

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://mccmulund.ac.in/NAAC/2021-22/SSS21-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Mulund College of Commerce has taken several steps to promote a research culture among the faculty and students. They include enhancement of the infrastructural facilities, improvement in library facilities, subscription to research journals, provision of free access to internet and provide remote access through library webpage. Research promotion and extension committee is formed to promote research activities. Teachers are encouraged to participate in conferences and seminars.

Since the college has a Research Centre, it has to comply with the guidelines issued by University or UGC from time to time. Rules are adhered for the selection of Research guides, Research scholars, periodical submission of progress reports, conduct of pre PhD viva voce, publication of research papers by teachers and conduct of research projects by students and teachers.

Principal of Mulund College of Commerce constitutes a Research Promotion and Extension Committee to promote quality research among Faculty members, Researchers and UG and PG level students in Mulund College of Commerce. The committee is constituted for a period of two years. Meetings of the committee are expected to be conducted once in every quarter and minutes are to be documented with the signatures of members confirming it.

File Description:

- Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption
- Provide URL of policy document on promotion of research uploaded on the website
- Any additional information

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

4

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Education sector plays a very pivotal role in developing the manpower. In our college to bridge the gap between industries and human resource some steps has taken for example: Conversational English online course for developing conversational skills and emerge well groomed, trained and confident in spoken English. It will include sharpening of your listening, public speaking skills, in addition to grammar exercises, writing skills and preparing for interviews.

To understand the current issues and trends of the global economy various seminars, guest lectures has been conducted.

For better ecosystem we have introduced a various skill development certificate courses which help to develop a skill among the students such as, entrepreneurial development which help to develop a entrepreneurs in the country that help to boost the economy.

We have also taken a step that students must be familiar with

the economic and financial terms for better understanding of this we can have started a certificate course in banking technology, money and banking, data analytics. which give a student more insight about the practical application of the economic .

The college has well equipped Research center for Ph.D. in Commerce, specialization in Business Economics thorough which it has undertaken the research studies on various research areas.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

39

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

15

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institution conducts several activities and projects to engage the neighbouring communities. The teachers and students actively participate in the various activities towards the well-being and upliftment of the local residents. The interaction with the community exposes the students to the real issues faced by the society. Throughout the year various initiatives are organised to identify such issues and offer the solutions for the same. This includes organising of blood donation drives; awareness on diseases such as dengue, malaria and AIDS; financial literacy, gender equality etc . Through participation

in immunization programmes, the importance of pro-active care is also imbibed in the students.

The impact of these activities inculcates the democratic, socialistic and secular values in the students. It also motivates them to be a responsible citizen who are willing to actively participate to bring the necessary changes in the neighbouring community.

Adopted villages are integral part of all the N.S.S. Units. Our N.S.S unit has constantly kept in touch with the villagers. Special projects for De-addiction, promotion of gender equality and education are organised for villagers of Lavhali.

Due to the norms of physical distancing, the activities on ground have been restricted by N.S.S. authorities. Considering this, the students have conducted few activities within their residential areas. Animal feeding, scientific disposal of garbage and spreading awareness about the pandemic was conducted by students at their own level.

File Description:

- Upload any additional information
- Paste link for additional information

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mccmulund.ac.in/NAAC/21-22/vision21-22.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

104

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1001

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

1

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Almost half of the academic year 2021-22 continued to witness pandemic. The first term was completely online and the second term was partly online and partly offline.

In the beginning of the academic year 2021-22, all the classes have been provided with the Internet connectivity with 100 mbps leased line. The Management provided 30 laptops to the College for conducting the online lectures from the college to support hybrid lectures.

Zoom and Microsoft Teams for online teaching.

Renewed Zoom Subscription.

Microsoft Teams was used as tool for online lectures. College has been Microsoft partner for last 10 years, so the office portal was used as LMS with Microsoft Teams and online lecture tool.

Complete admission process continued in the online mode.

Eklavya Software with proctoring facility was renewed for conduct of online examination.

The OPAC facility of the library was widely used by students for the online access of books.

Structural Audit was conducted in 2020-21 and minor repairs as suggested by in the report were carried.

The staff common room and canteen were renovated as planned in 2019-20.

Building painting was started.

The new lab will be built in the subsequent year (2022-23).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mccmulund.ac.in/NAAC/2021-22/4.1.1.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has adequate infrastructure for cultural activities, sports, indoor games, gymnasium and yoga.

During the year 2019-20, a turf was setup in the ground to augment sports facilities, however, the facilities could not be given to the students due to the COVID -19 pandemic. In 2021-22, the turf was opened for the students and the students have been enjoying the facilities.

In the academic year 2021-22, all the activities were held online in hybrid mode.

The yoga training sessions were held online and offline.

Various cultural activities were held partly online and partly offline.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	https://mccmulund.ac.in/newweb/gallery.php?f=Infrastructure

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

30

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

72.97

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- Name of ILMS software: iSLIM

Nature of automation (fully or partially): Fully

- Version: 1.6.4.6671

- Year of Automation: 1997

The library is planning to change the software to KOHA from 22-23.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

6.45

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

15746

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has IT Policy. It is presently working document. The link to the policy is attached.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mccmulund.ac.in/new1/NAAC/2021-22/ITPolicy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1340	140

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development:
Facilities available for e-content development
Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

95.03

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has a Maintenance Committee that oversees the maintenance of buildings, classrooms and laboratories. The committee visits the premises once a month.

- During the pandemic year, the physical facilities were closed like the library, gymkhana, sports ground, laboratory and classrooms.

- After the partial opening of the first lockdown, the facilities maintenance started.

- There is a regular electrician visiting the college daily and maintains the electrical connections, lighting, fans and other electrical facilities.

- All the AMCs (Air Conditioners, Water Coolers, Lift, Generators, CCTVs) were renewed.

- All the Water Coolers were cleaned and serviced to provide pure drinking water

-The Lift was serviced and tested for safety

-Generators were serviced and tested

-In-house engineer is appointed maintenance and repairing of IT infrastructure such as computers, internet facilities including WiFi and broadband, updation of software by computer hardware technician.

-The maintenance of wooden furniture and plumbing are outsourced and are called as and when required.

- Periodic reporting on requirements of repairs and maintenance are submitted to the Principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

578

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

70

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1247

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances

D. Any 1 of the above

through appropriate committees	
File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
311	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of outgoing students progressing to higher education	
565	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
18	

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The constitution of the Student's Council is as per University rules. It has representatives from every class and from the major activities (Sports, Cultural, NCC, NSS, etc.). General Secretary of Student's Council co-ordinates various activities of the College. However, during 2021-22 adhoc student council was formed as the institution did not receive any circular from Mumbai University. However, students actively participated in organizing various activities online and in the campus. They posted videos and photos of the activities done from home prior to October 2021. Faculty in-charge came up with innovative ideas to keep students gainfully engaged. The college fest, Spectrum, was also celebrated. Cultural Forum encouraged students to participate in various intra and inter collegiate cultural events. The forum also encouraged students to participate in various online intra college, intercollegiate, university level cultural programs. Students from various courses actively organised and conducted annual intra as well as inter collegiate events (eg. Inspira, Technobeat, Spectrum, Finesta, Shodh, SOCH, Panache, Comfest) with guidance from faculties which help in their holistic development. Students were also given opportunity to voice their opinions and express themselves through departmental level publications like Pratibimb, Finanza, Inspira, Shatterspeed, Vision, Commerciumetc. Students

enthusiastically participated in the editorial board of these publications.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

88

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has Alumni Association Committee consisting of Faculties who are also the Alumni of the College. The Alumni of the college has scaled great heights who have now assumed key roles in corporate sector and are very distinguished and well noted personalities in society. The Alumni contributes towards the college and students in many ways. Some eminent alumni are members of the IQAC viz. Mr. Satish Uttekar, Ex CEO of TJSB Bank and Mr. Chandrashekhar Tilak, Executive Vice-President of NSDL. They provide valuable inputs for the development of the college. Distinguished and successful alumni are invited to deliver expert lectures in their respective fields. They guide and motivate our students on various industry related aspects. Ms. Anamika patil was invited to deliver a lecture on Career opportunities in Data Analytics in the month of June, 2020. Several Alumni continue to be associated with the college as faculty members - full time as well as visiting, external examiners, guest speakers, event judges etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Mulund College of Commerce has a student centric approach intending for the overall growth and development of the students. The College through its vision believes in embedding qualities of integrity, commitment and passion in its students, thereby inculcating basic values of simplicity, discipline, aiming at empowering students towards leadership and governance.

The Mission of MCC is to blend values, traditions and culture with focus on secular thinking striving towards a supportive and healthy environment in the college integrating professional up gradation to societal needs and changes hence enabling the stakeholders to grow in different fields of life. The ideals for which Lokmanya Tilak stood for has been the foundation of the Vision & Mission Statement of the college.

The perspective plan of the institution provides policies & steps towards raising the bar of quality of Teaching, Learning and Evaluation catering to relevance and diversity of the students. The role of Management is always positive & supportive to provide the resources needed for effective translation of teaching-learning process.

The Management is the guiding force to the teaching & non-teaching staff in performing the duties in field of academics, curricular, co-curricular, extra-curricular activities and

extension activities and administrative matters of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

1. Principal conducted regular meetings on every third Friday of the month with HOD and Coordinators to disseminate information. All the meetings were conducted regularly in an offline mode.
2. Meeting with chairpersons of different committees was held every fourth Friday of the month to report the activities conducted and to share the activity plan of the respective committees.
3. IQAC meetings were conducted by the Principal periodically.
4. Self-financing courses are managed by the coordinators. Regular meetings are held with Principal to address the common issues.
5. Internet facility was successfully installed in the Campus. The vendors were identified for improving the infrastructural facilities in the premises.
6. Management of the college encouraged college development and overall student progression.
7. The management has adopted participative approach in the functioning of the institution and has provided administrative autonomy to the Principal to manage the college.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Perspective plan made in the year 2018-19 included a gradual shift to the online education in the year 2019-20. It was revised in 2021-22 to align it with ' the new normal '

The perspective plan was deployed effectively and implemented.

The curriculum was designed and developed through a well-defined process by the University of Mumbai, through various Boards of Studies and also the Board of Studies appointed for the respective courses under autonomy. Feedback was collected all stake holders. In Teaching learning the fundamental emphasis was on the knowledge creation and widening the horizon for qualitative dissemination of knowledge to the students. Post pandemic the classrooms were enabled with the mechanisms of projectors so as to ensure the use of efficient teaching tools in classroom teaching pedagogy. All the examinations were conducted offline as per directions of UGC and University of Mumbai. Examination results were computerized. Evaluation was done fast and results were announced in time. The Research Cell conducted a Research Conclaveto improve the effectiveness and foster the research culture in the college. Faculties were encouraged to write research papers, carry out major and minor research projects and enrol for Ph.D.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college has constituted several committees to monitor the quality policies and plans which provide measures for improved and efficient administration.

There are as many as 40 functional committees that have been constituted to look into diverse areas like discipline, safety, career guidance, infrastructure, grievance, women development cell, placement etc.

The college, from time to time, reviews the work of various committees set up as above. In the Periodic meetings held with non-teaching staff, their problems and suggestions are considered. The academic environment of the college encouraged the administrative staff also to acquire higher qualifications and they are duly acknowledged on common platform.

Academic and administration matters and budget drafts were discussed and recommendations were placed by the principal, before the college development committee and standing committee. Feedback was obtained through online mode from students and faculty members to understand the challenges in the regular practices in the campus.

File Description	Documents
Paste link to Organogram on the institution webpage	https://mccmulund.ac.in/NAAC/2021-22/Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

1. Yoga sessions were conducted for staff and their family

members.

2. Lecture was conducted on alternative therapies.
3. Wards of teaching staff are considered during admission.
4. Contribution to provident fund of contractual non-teaching staff is made by management.
5. Workshop was conducted and hands on training was given on use of Microsoft tools.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

26

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

134

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Internal and external financial audits are conducted regularly. The necessary paperwork is carried on and maintenance of required documents is done with utmost care and diligence.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

526175

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Continuous efforts have been made by the Management to improve the infrastructure in the campus. It has been the management policy to mobilise funds so as to disburse salaries to staff on the first of every month, without waiting for the Joint

Director's office to release salary. During the pandemic also, all the staff members were paid their salaries regularly. Institution provides funds to teaching & non-teaching staff to attend orientation, Refresher, Faculty Development Programs, workshops, Seminars & Conferences from time to time. Funds have also been spent in improving the infrastructure of the institution. In the academic year 2021-22 painting of the entire campus was initiated. New laptops were purchased to enable teachers to conduct lectures through hybrid mode. Internet access was enabled in all the classrooms. Plans were initiated to construct a new computer lab in the campus. Lectures are scheduled in such a way that all the classrooms are occupied from 7am to 8pm, thereby optimising use of all the resources in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Year 2021-22 was an exceptional year when all the activities were conducted through a hybrid mode.

The following activities were conducted by IQAC during the year:

1. Regular meetings of IQAC Committee were conducted to discuss different issues pertaining to smooth working of college in hybrid mode.
2. IQAC members drafted different policies with the help of external IQAC member that would direct future work implementation of college policies.
3. The college deliberated to focus on the road-map prepared by IQAC to enable the flawless journey post-Autonomy.
4. Post Autonomy, Programme and course codes were designed by IQAC.
5. IQAC drafted formats of letters to be given to members of Board of Studies.

6. In order to bring uniformity in reporting, IQAC drafted the format of revision in syllabus and the minutes of Board of Studies meetings.
7. Teachers were oriented on drafting programme and course outcomes as per blooms taxonomy.
8. IQAC recommended improvements of college website to the website committee
9. IQAC designed forms in MS Forms to facilitate data collection of various activities from students and teachers

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Structured outline of teaching plan and methodology was drafted and circulated among teachers. Departmental meetings are conducted to review the same.

HODs and Co-ordinators conducted periodic meeting to ensure quality delivery of curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mccmulund.ac.in/newweb/files/AQAR/Teachingplans21-22.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Woman Development Cell and the NSS unit of our college conduct events and workshops to sensitize the stakeholders about the issues of gender. We also conduct workshops on self-defense for women.

Link for Activity :

Prgammes by WDC https://mccmulund-my.sharepoint.com/:f:/g/personal/amit_yadav_mccmulund_ac_in/EsQlUtWqQl1AiIJWC49_ESYBhYYIEYtZcffBxSAFuOjOBA?e=5RQX7L

The programme by NSS about Gender Equity https://mccmulund-my.sharepoint.com/:b:/g/personal/iqac_mccmulund_ac_in/ERgRz1gCXkNOidJQZsTIOAwBStrkaBqxCdwwgKMHODDHmg?e=0wHcK0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://mccmulund.ac.in/NAAC/21-22/GE.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Institutional initiatives for Managing Solid Waste: The garden waste of the institute gets decomposed through aerobic composting process for which a compost plant is operational. The NSS unit of the college takes care of the composting. The students maintain the moisture level. The bin is covered with a net. The waste is churned upside down. It takes around 2 months for a batch to get completed. The students sieve the compost and use it for gardening Purposes. The plastic and the e- waste of the college is collected by the Bisleri Company and Parisanr Vikas Bhagini organisation as per the MOU signed in this regard. Link for upload: Open Acces https://mccmulund-my.sharepoint.com/:f:/g/personal/iqac_mccmulund_ac_in/EiuAMEvkoZFGqqCvIE5t-OsBWz1DFkelsvBtj8BLfxyM4g?e=N4YqkF

Link for upload: MOU with Stree Mukti Sanghatana for Dry Waste Management

https://mccmulund-my.sharepoint.com/:b:/g/personal/iqac_mccmulund_ac_in/EVKTyixeX9RAkDvNJGniTDgBluagw64A66QWerX_GAJ_GA?e=bm669H

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

D. Any 1 of the above

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>	<p>E. None of the above</p>
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File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).</p> <p>One of the core principles of our institution is inclusion and diversity.</p> <p>The Cultural Forum of our college appreciates this diversity by creating platforms for celebrating this diversity. The topics of</p>

Cultural Diversity, Cultural Harmony, Religious Tolerance, Equality and Brotherhood are a part of academic curriculum under the subject of Foundation Course.

As a part of Azadi ka Amrut Mahotsav the college engaged students to showcase this diversity. The NSS unit of the college also conducted events under Ek Bharat Shreshtha Bharat. Under the initiative the state of Maharashtra has been paired with the State of Odisha. The NSS unit conducted events to expose students to the language and culture of Odisha. The Marathi Vagmanya Mandal also Conducts events for celebrating the rich linguistic culture that Marathi language has.

Open Access Link for the programme: https://mccmulund-my.sharepoint.com/:f:/g/personal/iqac_mccmulund_ac_in/Eg4dr2ra8VRFnuby79MDmpkBpF5nbTiPWF-owWnVk4Amvg?e=IeojQY

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institute firmly believes in the letter and spirit of constitutional ethos. The classes commence only after the recitation of the National Anthem. On 26th November, which is Constitution Day, the volunteers of NSS took a drive to take pledge from the stakeholders for abiding by the constitutional values. The open access link:

<https://www.instagram.com/tv/CWvCRn8DcN7/?igshid=YmMyMTA2M2Y=>

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College Celebrates many of the National and International Commemorative Days. The list and the details of the events are shared in the attached file.

https://mccmulund-my.sharepoint.com/:b:/g/personal/iqac_mccmulund_ac_in/EYwZTHEVAz9FuVg12LkINzgBe7rfCRVAdtTiW01TvChoUQ?e=1WLjR6

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Institutional Best Practices

At MCC, we believe in sustainability within which we give utmost priority to environmental sustainability. The two best practices that we have adopted are:

Best Practice: I

1. Title of the Practice: Paper-less Office Objectives of the Practice

The objective of the exercise is to reduce usage of paper in the office to save the environment and bring ease & speed to the administration.

The Context

Most of the times, reporting to regulatory authorities requires papers and therefore at no point in time, can the number of papers used become zero. But nonetheless any reduction achieved will only make the environment better.

The Practice

We digitised our online application and admission portal which resulted in saving paper. Right from obtaining prospectus, to applying for courses, scrutinising the application, publication of merit list, payment of fees everything was done digitally.

Evidence of Success

The entire admissions from the academic year 2020-21 are being completely done online.

Problems Encountered and Resources Required

Few students found it difficult to complete the admission process, a dedicated team of teachers helped them to complete the process. Those who could not do it from home were asked to visit the college and assistance was given to them for completing it.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institution has entered MOU with Stree Mukti Sanghatana (A Mumbai based NGO). The NGO collects the dry waste from the institute and recycles it. The stationery prepared from recycled paper and cardboard is used distributed to the adopted community. The NGO works with women who earlier worked in waste recycling industry but in informal capacities. The NGO assures them dignity of labour and provides an ecosystem for the upliftment of their families. Parisar Vikas Bhagini is the wing of the NGO that deals with institutional waste management.

<https://streemukthisanghatana.org/> The link of the MOU is: https://mccmulund-my.sharepoint.com/:b:/g/personal/iqac_mccmulund_ac_in/EUsHvhXUmIlOi500X3aQaHgBclqV77RJCPoq9SNinhseg?e=nGHfcG

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action for 2022-23

1. To orient teachers on Outcome based education.
2. To initiate the working on mapping of programme and course outcome.
3. To conduct sessions by various experts on Implementation of NEP
4. To conduct sessions of experts on introduction and relevance of certificate courses.
5. To prepare a framework for smooth implementation of NEP
6. To convene a national level conference
7. To conduct Faculty development programme for teachers to create e content
8. To explore faculty and student exchange programme opportunities with foreign universities.
9. To encourage teachers to publish papers in Scopus journals.