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Research Promotion and Extension Policy

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1. Importance

Mulund College of Commerce has taken several steps to promote a research culture among the faculty and students. They include enhancement of the infrastructural facilities, improvement in library facilities, subscription to research journals, provision of free access to internet and provide remote access through library webpage. Research promotion and extension committee is formed to promote research activities. Teachers are encouraged to participate in conferences and seminars.

2. Purpose and objectives

1. To create conducive environment for faculty and students to conduct research.
2. To ensure ethical standards in research.
3. To evaluate research proposals before submitting.
4. To maintain record of research activities carried out by faculty and students.

3. Scope of the policy

The areas covered by this policy include:

- Providing appropriate library facilities including data/literature search and information retrieval.
- Providing remote access to online journal and databases to researchers.
- Dissemination of information on expected research standards.
- Review of research output to insure compliance with research and publication standards.

This policy is applicable to all the students enrolled in MCC and teachers employed in the Institution in any given academic year.

4. Rules, guidelines and regulations relevant to this policy

The UGC and University of Mumbai have laid down rules and regulations vide NOTIFICATION 1/2017 Ph.D. Section w.e.f. April 2017 as per Academic Council Resolution V.P.A.-64/2017 date: 22/05/2017 relating to:

- The constitution of the Research Advisory Committee (RAC).
- Acceptance of research proposal for minor research and major research projects
- Eligibility criteria for research guide, co-guide, number of M.Phil./Ph.D. scholars permissible per supervisor, etc.
- Rules and procedure for the award of Degree of Doctor of Philosophy (Ph.D.) w.e.f. April 2017.
- Rules for conducting online Ph.D. Entrance Test
- Rules for conduct of Pre-Ph.D. Course work
- Rules for conduct of Pre-PhD viva voce

However these rules are applicable to the University. Similar rules can be made at college level, to ensure discipline and quality in research work.

Since the college has a Research Centre, it has to comply with the guidelines issued by University or UGC from time to time. Rules are to be adhered for the selection of research guides, research scholars, conduct of Ph.D. course work, periodical submission of progress reports, conduct of pre Ph.D. viva voce, publication of research papers by teachers and conduct of research projects by students and teachers.

5. Key aspects of policy

- It is the policy of MCC to promote and support rigorous academic research and make the necessary facilities including access to library, journals, databases available to the researchers
- Research committee is expected to lay down rules regarding submission of research projects and a copy of thesis to the research centre and for an ongoing record keeping of research projects
- Faculty intending to publish a research paper should submit a draft copy to committee for approval.

- Research and Recognition Committee reviews the paper and recommends the faculty about changes, if any.
- Redrafted paper is submitted to the research committee for final approval.
- The college offers consultancy in statistical data analysis, plagiarism check, transliteration and survey planning and execution.

6. Committees for policy implementation

The Principal of Mulund College of Commerce shall constitute the Research Promotion and Extension Committee to promote quality research among faculty members, researchers and UG and PG level students of the college. The committee is constituted for a period of two years. The committee composition is as follows

- One chairperson from among the faculty members

- One statistical expert

- Two members having sound research experience

- Meetings of the committee to be conducted once in every quarter and minutes are to be documented with the signatures of members confirming it.

- The committee would be responsible for preparing a budget in consultation with the Principal and for ensuring that the actual expenditure is within the budget

7. Impact of the policy on processes

The policy relates to process C. Research Promotion and Extension Processes. This policy will have its impact on administrative (accounting) function, processes and rules of library and infrastructure.