



PARLE TILAK VIDYALAYA ASSOCIATION'S  
**MULUND COLLEGE OF COMMERCE**

(Affiliated to the UNIVERSITY OF MUMBAI)  
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### IMPORTANT INSTRUCTIONS

**For examinees of SEM VI (for Undergraduate Courses) and Semester IV (of Post Graduate Courses) who were due for these exams in March/April 2020**

**As per the guidelines of University of Mumbai, following instructions are hereby being issued for the upcoming regular and ATKT examinations which will be conducted online-**

- The examinee must ensure that they make themselves properly aware of the **syllabus, paper pattern, timetable and technical platform** used by the college.
- Use anyone of the devices - Android phone, laptop with webcam, desktop with web cam.
- **Install latest version of Google Chrome web browser.**
- **Turn off notifications** in apps and **turn off browser pop-ups** to avoid exam termination.
- Keep the phone on **"Do Not Disturb"** mode to avoid getting calls and sms during the examination.
- **Login through** exam link sent to your **registered e-mail id/mobile number.**
- **Do not switch screens** or move out of exam page to avoid exam termination.
- **The examinee shall not resort to the use of unfair means.** College will initiate action for use of unfair means as per University regulations.
- **There is no provision for photocopy and/or revaluation** for the online examinations as per University Circular No. Exam/DBOEE/ICC/2020-21-04.

**Dr. Sonali Pednekar**  
**Principal**